

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, SEPTEMBER 18, 2013**

A Board of Education meeting was called to order at 7:07 p.m. by Vice-President, Ethan Day, in the Board of Education conference room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Ethan Day, Vice-President
Mrs. Helen Hunsinger (left at 7:57 p.m.)
Mrs. Tammie McCauley
Mr. Timothy Crumb
Mr. James Strenkert
Mrs. Karen Hendershott

BOARD MEMBERS ABSENT:

Mr. Richard Boeltz, President (arrived @ 8:27 p.m.)

ADMINISTRATIVE STAFF PRESENT:

Mr. Jonathan Retz, Superintendent (arrived @ 8:27 p.m.)
Mr. Mark Rubitski, Business Manager
Mr. James Walters, Executive Principal 6-12
Mr. Timothy Calice, Director CSE/Associate Principal 6-12
Mr. Bryan Ayres, Intermediate School Principal
Mrs. Shelly Richards, Primary School Principal
Mrs. Mary Gell, CSE/CPSE Chairperson
Mr. Jordon Lilley, Transportation and Buildings & Grounds Supervisor

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Crumb, seconded by Strenkert, to adjourn to Executive Session for the following at 7:07 p.m.:
 - Special Education Placements
 - Confidential Personnel Matter
 - Negotiations Update

Yes-6, No-0

EXECUTIVE SESSION

- Upon the recommendation of the Committee on Special Education, a motion was made by Strenkert, seconded by Crumb, to approve the following placement(s):
#710022992; #710021987; #710123419; #710123414.

Yes-6, No-0

**SPECIAL EDUCATION
PLACEMENTS**

- Motion made by Crumb, seconded by Strenkert, to adjourn Executive Session at 7:45 p.m.

Yes-6, No-0

**ADJOURN EXECUTIVE
SESSION**

- Vice-President Day reconvened the meeting at 7:46 p.m.

RECONVENE

- 4. EDUCATION AND PERSONNEL
Delete: 3. Appointment(s) – Co-Curricular Roster 2013-2014

**ADD./DELETIONS
TO AGENDA**

- Motion made by Crumb, seconded by Hendershott, to approve the minutes for the regular meeting held on September 4, 2013, as presented.

Yes-6, No-0

**APPROVE MINUTES
9/4/13**

**BOARD OF EDUCATION MEETING
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CALENDAR**

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- September 19 – Intermediate Open House – 6:30 p.m.
- September 24 – High School Open House – 6:30 p.m.
- September 26 – Primary School Open House – 6:30 p.m.
- September 27 – Workers' Compensation Consort. Mtg–6:30 p.m.
- October 2 – Board of Education Meeting – 7:00 p.m.
- October 14 – Columbus Day – No School
- October 16 – Board of Education Meeting – 7:00 p.m.

**PUBLIC COMMENT:
YOUTH FOOTBALL
USE OF SCOREBOARD
& PRESS BOX**

- Bob Smith, parent involved with the Youth Football program, and Brian Milk, Director of Youth Football, addressed the Board regarding use of the score board and press box for their home games on Sundays. Both individuals indicated that they would be willing to receive any training involved. There was also a question raised regarding their request for an extra porta potty for their Sunday games.

- Vice-President Day stated that the possibility of outside individuals receiving training and responsibility for the press box needs to be discussed further. The scoreboard and the press box contain expensive equipment and there are liabilities that come with allowing access to it.

REPORTS:

**WEST & CO. EXTERNAL-
AUDIT**

Representatives from West & Company presented the external audit. The Audit Committee met with the auditors prior to the Board meeting to review the audit in more detail. The audit is required by NYS and the federal government. Greene received an unqualified opinion (highest you can get). West & Company reviewed district reserves, school lunch fund and the extra-curricular classroom activity funds. The extra-curricular classroom activity funds have some reportable deficiencies, but these are common throughout school districts and are minimal. They did recommend that the interest income of \$2,500 should be disbursed to the clubs based on their percentage share.

- West & Company stated that many districts are using their reserves to make up losses in state aid. Greene is in good shape right now. However, with 65% of our revenue coming from state aid, if state aid remains flat, we will need to continue to use reserves and/or make cuts to help offset budget increases. West & Company recommended that the district develop a five year plan and project out costs to give more insight into where the district is heading and explore available options.

- Motion made by Strenkert, seconded by Crumb, to accept the West & Company External Audit dated June 30, 2013 as presented.
Yes-5, No-0

EDUCATION AND PERSONNEL:

The Superintendent of Schools recommends the following Board actions:

**REQUEST FOR
UNPAID LEAVE OF
ABSENCE – SANDY
JONES, BUS MONITOR**

- Motion made by Crumb, seconded by Hendershott, to approve the request of Sandy Jones for an unpaid leave of absence from her position as bus monitor for twenty (20) days, September 9, 2013 through October 4, 2013.
Yes-5, No-0

**REQUEST FOR
UNPAID LEAVE OF
ABSENCE – LINDA
MCGRATH – AIDE**

- Motion made by Crumb, seconded by Hendershott, to approve the request of Linda McGrath for an unpaid leave of absence from her position as an Aide for six (6) days, October 4, 2013 through October 11, 2013.
Yes-5, No-0

- Motion made by Crumb, seconded by Hendershott, to approve the request of Patty Washburn for an unpaid leave of absence from her position as an Aide for six (6) days, October 15, 2013 through October 22, 2013.

Yes-5, No-0

**REQUEST FOR
UNPAID LEAVE OF
ABSENCE – PATTY
WASHBURN – AIDE**

- Motion made by Crumb, seconded by Hendershott, to approve the request of Meryt Allmendinger for an unpaid leave of absence from her position as a Bus Driver for five (5) days, October 7, 2013 through October 11, 2013.

Yes-5, No-0

**REQUEST FOR
UNPAID LEAVE OF
ABSENCE – MERYT
ALLMENDINGER-
BUS DRIVER**

- Motion made by Strenkert, seconded by Hendershott, to accept the resignation of Theresa Hastings, part-time cafeteria worker, effective September 16, 2013.

Yes-5, No-0

**RESIGNATION(S):
THERESA HASTINGS-
PART-TIME CAFET.
WORKER**

- Motion made by Crumb, seconded by Strenkert, to appoint the following individuals to the Substitute Rosters for the 2013-2014 school year effective September 19, 2013:

- Jennifer Decker – Substitute Teacher Aide K-12 and Cafeteria Worker;
- Diana Myers – Substitute Teacher Aide K-5 and Substitute Bus Monitor and Cafeteria Worker;
- Melissa Neudel – Substitute Teacher Aide K-5;
- Katie Williams – Substitute Custodian & School Bus Monitor;
- Kortney Miranda – (current Substitute Aide) add Substitute Cafeteria Worker.

Yes-5, No-0

**APPOINTMENT(S)
SUBSTITUTE ROSTERS**

- Upon the recommendation of the Superintendent, a motion was made by Hendershott, seconded by Strenkert, to terminate a non-instructional probationary employee, Barby Jo Badger, from service as a cafeteria employee/cook effective immediately.

Yes-5, No-0

**EMPLOYEE
DISCIPLINE- BARBY
BADGER-CAFETERIA**

- Motion made by Hendershott, seconded by Strenkert, to accept the Revenue & Budget Status Reports for July 2013 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.

Yes-5, No-0

**BUSINESS & FINANCE:
REVENUE & BUDGET
STATUS REPORTS**

- Motion made by Strenkert, seconded by Crumb, to accept with appreciation the generous donation of \$1,000 from Mr. Arthur Allen in memory of Doris Allen to be used for elementary students in need of reading assistance.

Yes-5, No-0

**BOARD OUTSTANDING
ACTIONS LIST**

<u>Bd. Mtg. Directed</u>	<u>Task To Be Completed</u>	<u>Responsibility Of</u>	<u>Report Back</u>
3/7/07	Policy/Procedure Manual	Board and Superintendent	Ongoing
7/17/13	Dept. Chair Presentation	Superintendent	July/August
8/7/13	Revenue & Budget Status Review	M. Rubitski	October

**SUPERINTENDENT'S
REPORT:**

- Superintendent, Jonathan Retz, reported on the following:

1. APPR Update – Wendy DeWind from Hogan & Sarzinski, et al. will look over protocols and forms that we plan to use to implement the APPR Composite Score Notification prior to implementation. Our APPR Plan was received by NYSED and we received 3 pages of corrections. Changes will be made and then reviewed by the GTA and GAA before re-submitting to NYSED. Our current plan is still in place until the new one is approved.

2. Town Meeting – The Superintendent and Board President Boeltz attended the Town Meeting tonight regarding Raymond's plan to expand their parking area. McFarland & Johnson presented the plan to the Village Planning Board. Concerns were raised from the community regarding flooding and traffic control. It appears to be a good plan with parking on the west end of their current building between the creek and propane tank with an entrance off route 12 for their parking lot only. Holding tanks located under the parking lots will hold water and release it gradually to decrease the chances of flooding from the additional run-off due to the parking lots.

3. Extension of Raymond Lease – Superintendent Retz received a request from Raymond to extend the lease of classrooms for an additional 31 days (through the end of October).

**APPROVE
RAYMOND LEASE
EXTENSION**

- Motion made by Strenkert, seconded by Crumb, to extend the Raymond Lease pertaining to the use of 4 classrooms for an additional 31 days (through the end of October, 2013).
Yes-6, No-0

PUBLIC COMMENT:

- Zachariah Wentlent, Joseph Cronin, and Nicholas Viglucci were in attendance as part of the Public Policy class.

EXECUTIVE SESSION

- Motion made by Hendershott, seconded by Strenkert, to adjourn to Executive Session for a confidential personnel matter and negotiations at 8:44 p.m.
Yes-6, No-0

**ADJOURN EXECUTIVE
SESSION**

- Motion made by Crumb, seconded by Strenkert, to adjourn Executive Session at 10:13 p.m.
Yes-6, No-0

RECONVENE

- Vice-President Day reconvened the meeting at 10:15 p.m.

ADJOURNMENT

- Motion made by Strenkert, seconded by Hendershott, to adjourn the meeting at 10:16 p.m.
Yes-6, No-0

Respectfully submitted,

Donna Marie Utter
District Clerk